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NOTICE OF MEETING
University of Windsor Science Society

Date: Monday, January 18th, 2021
Time: 6:00PM
Location: https://zoom.us/j/94332981238

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Attendance: On attendance sheet
Absences: On attendance sheet

Item	Description	Action
1	Call to Order	**6:04PM**
2	Approval of Agenda	**Approved**
3	Approval of Minutes	**Approved**
4	Chair's Business	
5	Introductions	
6	Discussion Items 6.1 Frost Week Debrief 6.2 Faculty Wide Student Survey Assessing Transition to Online 6.3 Executive Elections 6.4 Student Complaints 6.5 Council Member of the Month (December) 6.6 Study Groups 6.7 Lottery Updates 6.8 Bell Let's Talk Initiative 6.9 Debrief (Breakout)	
7	Question Period	
8	New Business	
9	**Adjournment**	**7:29PM**

[Frost Week Free Treat - Google Form](#)
- Send to friends please

Introductions
- Marissa: Hi my name is Marissa and I am currently the marketing coordinator. I am in my

second year of biomed.

6.1 Frost Week Debrief

- Luke: We will be going through each event and we will be talking about what went well and what didn't go well.
- **Game night:** it went pretty well. It went smoothly. We ran three games the whole time. The only issue between the three games is server's filling and students still joining. I don't know how it would work with blackboard because people can join without an indicator. Perhaps in the future, I recommend different platforms in the future.
- **Crafting night:** The crafting night went very well. We made 50 packages and they all got disturbted. The event went for about 2 hours and I have gotten a lot of positive feedback about it.
- **Meet the prof:** Nikko: We ran into slight issues with the profs that did not show up. The profs that did show up did an amazing job and put on a great show. Anumita and Victoria: Despite the profs not showing up, we made the best out of it with students in that room and engaged with them. It would be good to consider running an event similar to that because students benefit from conversations revolving around education.
- Aiden: t would be really fun to make roast of the prof.
- Emma: Since we weren't with a prof in the physics room, we were answering a lot of first years questions. An idea in the future would be a panel of upper year students.
- **Speed friending:** Anumita: Speed friending went very well. We used glimpse and while not a lot of people came, the ones that did come had lots of fun and they put their cameras and talked. Glimpse went perfectly, there minimal technical difficulties. We were even thinking of making team bonding events using glimpse.
- Monika: it went very very seamlessly. The platform was great. We discussed perhaps using glimpse for council or even first year students
- Victoria: What was the name of the website? Answer: GoGlimpse
- Renee: it went really well, I was on for over an hour and half and I was matching with people constantly. We had more first years than older years. They found that having upper year students very helpful.
- **The book club:** Emma: We should talk about it in the next meeting. MoeMoe: Did I read it correctly? They are going to post the book's title and then the discussion will be in the comments? Emma: I talked to Maria and we agreed to do both the group chats and the post. We will schedule a meeting on Sunday and discuss the book.
- Luke: Great job everyone. Honestly we engaged a lot of students, the events all had decent turn outs. I am really impressed and proud. We made a difference for the first year students with it being online. Keep it.
- Sara: please get the forms by Saturday, and the book club will be by next Sunday.
- moeMoe: tomorrow Tuesday, from 11-5:30Pm you can go to Bad Witch Bakery and get free cookies.

6.2 Faculty Wide Student Survey Assessing Transition to Online

- Anumita**:** With the whole transition online, I thought that we could send out a survey online to first year students that they can fill out. They can document what we did well this year with being online, and what we can improve on. That way we are able to improve and engage the students more as time goes on.
- MoeMoe: That would be useful. If we can include extracurricular and how we've done as a society that would be good information
- Aya: I think the undergraduate chem club that did that, we can reach out to our daughter clubs and they can direct that to specific departments. If we do one, we can do one specific to just science society.
- Luke: At the end of the year we send out a survey every year. However, we can make it

more specific towards this year because we moved online. The dean would also be interested in the feedback. Should we brainstorm questions that are more general?
- Luke: Maybe towards the end of the year, we can put a committee together to maybe put this survey together.

6.3 Executive Elections
- Ibrahim: we are having our executive elections this February, all 6 VP positions and president are contested. The dates are (February):
- **Nomination period**: Monday the 8th to Thursday the 11th.
- **Meeting the candidates**: Friday the 12th.
- **Campaign period**: from the 22nd-24th
- **Loadout period:** 25th-26th.
- All council members are eligible to run for VP or president positions.
- Nikko: This election is to determine the executives along the president. In march we will have department specific and 2nd years departments.
- First and second years are eligible for running executive positions, but if you want to be a president you have to be entering your third year.
- Luke: if you run for exec position and it doesn't work out, you can still run for a council spot.
- MoeMoe: is this similar to running the byelections in the fall?
- Nikko: The campaign rules are the same, we want everyone to be on the same platform.
- Aiden: if my friend is on council and I am on council, I cannot endorse them. Can you clarify that?
- Luke: The executive elections are different, the current execs cannot endorse anyone. Everyone else can endorse someone (coordinators, departmental reps and officers). Anyone can run for an exec position even if you're not on council right now. The only position that requires you to be on council for a year is president.

6.4 Student Complaints
- Luke: If you have any complaints yourself or you're hearing any complaints in your courses and or school, you can bring it up to council or bring it up to Aya and I. We heard a complaint last week and we will bring it up to the dean. We will address whatever you guys want to report to us.
- Aya: A lot of people don't take it seriously. However, we have influence on the decision that is being made by bringing it up to Dr. Houser.
- Luke: This is very important for reps. You have the power to make a difference in your courses. If something really isn't right, it will be addressed. You do have a voice.

6.5 Council Member of the Month (December)
- Luke: The council member of the month is someone who went above and beyond. She attended our OSSA events, she helped out with a lot of events by organizing them, and she deserves this. Anita is our council member of the month.

6.6 Study Groups
- Anumita: i know we talked about this last month. I wanted to ask about what is happening with the study groups. I have figured out a way of what we can do, if execs haven't gotten to it yet.
- MoeMoe: is this based on the feedback we did in the breakout room?
- Anumita: we discussed this last month's meeting
- Luke: We haven't narrowed down anything, or discussed this. I am hoping to come down to a consensus on how to operate this.
- Anumita: the physics club and gen chem club are posting about study groups. Science society have huge advantage with our target audience, perhaps we can engage students more. I think we should make our study groups a little bit more organized; we can put together a microsoft/google form so that they can fill in what they are trying to achieve

from this study group. In addition, they can be specific on how their learning techniques work., what courses they are, what programs they are, their goals and their confidence level. Based on that information we can make a group of students so they can schedule time and a way for them to study.

- Renee: Anumita and I do our office hours together, and we brainstorm together. We can make this informal and let students join us in our office hours, and or formal to where we make a google form and let them be in a group.
- MoeMoe: If we want this to be formal, we can open blackboard virtual classrooms and they can study that way.
- Luke: So should we do the form that was described, and let students create their own times to meet, or are we looking to integrate this into blackboard.
- Nellie: in the forum, they can fill out their emails and we can do a group chat with them. From there they can choose their own platforms.
- Anumita: Formal: Send out forums and create smaller groups. Informal: they can pop in whenever they want when we are doing office hours.
- Aiden: I think the best way to put them in a group, is to give them contact information. I think it is up to them if they want to contact each other because we do not want to deter away the students. I think we should be very informal by giving out contacts to each other and letting them contact each other.
- Anita: I think blackboard should be used to facilitate this, and from there we can make groups with others.
- Renee: Students are looking to talk to someone and meet others. So i think it would be just a matter of focusing on how we want to implement this.
- Anumita: I wonder if having a scisoc member there with them on their first meetup would feel awkward. So the office hours provide them with more of an outlet to show up and talk to us, and the group chats would be there for them to talk and discuss. Should we create a sub committee for this?
- MoeMoe: yeah, if people are in agreement of this or if you want to do it yourself, it should be good.
- Aiden: I would be willing to help with this. I think students will feel uncomfortable with a scisoc member being present with them is dependent on the scisoc member's behaviour.
- Nikko: I like your idea, I think it is great. I think we can move it to the academic committee and split it up in our team.
- Luke: So we are good to put this under the academic committee and let them brainstorm ideas. Thank you for your ideas.

6.7 Lottery Updates
- Nellie: I wanted to start with thank yous to everyone who has done their best effort despite the way the semester is moving online.
- My committee members will be helping me out to go through the sheet and see who has contacted the business and etc.
- By January 23rd, please update the spreadsheet with either yes or no
- February 1st I will have everyone bring their raffle prizes to my house.
- There is a prize for someone who brings the most raffle prizes/sell the most tickets. Next meeting I will update you more. The prize will be announced soon.
- Sara: By the end of next month's meeting, do you mean feb or march?
- Nellie: February. I think it is fair to make everyone know the ticket price and the prizes by next meeting.

6.8 Bell Let's Talk Initiative
- **Aya:** On the 25th of this month we are going to be launching an event and it is basically how you are trying to change the stigma. If you watch and share the video of bell let's

talk, they will be raising money for health care initiatives.
- We will be doing a social media challenge where you can share the video to your social media and tag scisoc on the 28th. You will get entered into a raffle. This raffle will support our local businesses as well. If you have any local businesses that we can support, just email me.
- Anumita: There are a lot of students that started small businesses through the quarantine. We can partner with them.
- Aya: It is possible to do that, if you know any of them message me so I can partner with them.
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6.9 Debrief (Breakout)
- Aya: Something my group talked about is having every other week a sci lounge event. We have office hours but because it is happening everyday it might put students on "I will come back tomorrow" mode. As we have seen from frost week, students want to socialize. So maybe we can have an informal one where they can play kahoot or something and socialize.
- Luke: I really like that idea, it is a pretty good idea. If we are looking to do that we can look into making a plan later on.
- Anita: I visualized it as youtube videos "study with me" and have students see us be productive and they can start wanting to be productive as well
- Nikko: In order to bring a complaint forward, it doesn't have to be huge for you to bring it up. It can be anything, even feeling uncomfortable.
- MoeMoe: If you don't want to send it to the dean yet, you can still get advice from us. We are here to encourage students about how to go about things.
- Aya: If you see any facebook groups that are meant for your department/classes join them and see if they have any complaints. Even if they do not come directly to you, you can copy, paste it and send it to us. We are here to represent student's problems.
- Luke: Just so we don't leave the sci lounge idea hanging, if someone wants to start putting things together you are more than welcome to, or if you want to wait after office hours.
- Maria: With regards to office hours, we are going to start posting graphics for it very soon. Wait a week to see how this is going and then go forward from there.
- Anita: Thank you for whomever organized the cookie event.
- Anumita: When we are talking about social media, we (first year reps) were talking about how we should have instagram takeovers and polls about anything (like what prof event you liked the most). Or we can have department reps do a small takeover.