

NOTICE OF MEETING
University of Windsor Science Society

Date: Monday, March 1st, 2021

Time: 6:00PM

Location: <https://zoom.us/j/91869450402?pwd=bUhvUWRkUG91cXMrbmMvN2xjc2JlZz09>

Attendance: On attendance sheet

Absences: On attendance sheet

Item	Description	Action
1	Call to Order	6:02PM
2	Approval of Agenda	Approved
3	Approval of Minutes	Approved
4	Chair's Business	
5	Introductions	
6	Discussion Items 6.1 Ratification of 2021-22 Executive Members 6.2 Constitution Amendments 6.3 Policy Manual Suggestions 6.4 Speaker Series Debrief 6.5 Blood Club Interclub Competition Update 6.6 Friends of MSF Jeopardy Night Interest 6.7 Charity Raffle Updates, Pi day	
7	Question Period	
8	New Business	
9	Adjournment	7:51PM

DISCUSSION ITEMS

6.1 Ratification of 2021-22 Executive Members

- Luke motions to ratify the results of the 2021-2022 Executive Election conducted on February 25th and February 26th, 2021:
- Results for the president position:

Nellie Bordigon	Nikko Drkulec	None of the above	Decline to vote
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226 Votes	152 Votes	15 Votes	12 Votes
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- Aya seconds the motion.
- Motion Approved (All in favor)
- *Nellie will become the President of the Science Society on Saturday May 1st., 2021.*
- Luke motions to ratify the results of the same election for VP internal:

Mihir Modi	Griffin Howson	Monika Kojic	Vanessa Vuong	None of the above	Decline to vote
144 Votes	110 Votes	78 Votes	45 Votes	17 Votes	17 Votes

- Sara seconds the motion.
- Motion approved (All in favor).
- *Mihir Modi will become the VP Internal of the Science Society on Saturday May 1st, 2021.*
- Luke Motions to ratify the results of the same election for VP external affairs:

Aiden Mitrevski	None of the above	Decline to vote
305 Votes	71 Votes	19 Votes

- MoeMoe seconds
- Motion passes (All in favor)
- *Aiden will become the VP of external affairs of the Science Society on Saturday May 1st, 2021.*
- Luke motions to ratify the results of the same election for VP Communications:

Maria Buglisi	None of the above	Decline to vote
355 Votes	26 Votes	13 Votes

- Aya seconds the motion.
- Motion passes (All in favor)
- *Maria will become the VP communications of the Science Society on Saturday May 1st, 2021.*
- Luke motions to ratify the results of the same election for VP of finance:

Brianna Grandi	Jason Wong	MoeMoe Al Hakani	None of the above	Decline to vote
96 Votes	91 Votes	176 Votes	14 Votes	24 Votes

- Aya seconds the motion
- Motion passes (All in favor)
- *MoeMoe will become the VP finance of the Science Society on Saturday May 1st, 2021.*

- Luke Motions to ratify the results of the same election for VP social:

Anaya Macari	Anita Hu	Cassidy Faubert	None of the above	Decline to vote
113 Votes	110 Votes	133 Votes	12 Votes	30 Votes

- Nellie seconds the motion
- The motion passes (All in favor)
- *Cassidy Faubert will become the VP social of the Science Society on Saturday May 1st, 2021*
- Luke motions to ratify the results for VP Student advocacy:

Aya El-Hashemi	Mohamed Merheb	Noor Jajo	None of the above	Decline to vote
198 Votes	103 Votes	71 Votes	14 Votes	28 Votes

- Emma seconds the motion
- Motion Passes (All in favour)
- *Aya El-Hashemi will become the VP student advocacy of the Science Society on Saturday May 1st, 2021.*
- Luke: That concludes the ratification of the results for the executive elections, your jobs will begin May 1st, 2021 and will end April 30th, 2022. The results are now official.

6.2 Constitution Amendments

- Luke motions to add *“Appointed Executive” means the CAO or CRO as an individual or CAO and CRO as a collective* to the Definitions of the Constitution.
- Sara seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to amend the Definitions of the Constitution by changing *“Executive” means the President, Vice President, CAO or CRO as an individual or the President, Vice Presidents, CAO and CRO as a collective* to *“Elected Executive” means the President or a Vice President as an individual, or the President and Vice Presidents as a collective* and adding *“Executive” means the President, a Vice President, CAO or CRO as an individual, or the President, Vice Presidents, CAO and CRO as a collective*
- MoeMoe seconds the motion
- **Motion passes (All in favour)**
- Sara motions to amend the Definitions of the Constitution by changing *“Society” means the Executives, CRO, CAO, Year Representatives, Department Representatives, and Coordinators* to *“Society” means the Executives, Year Representatives, Department Representatives, and Coordinators*
- Luke seconds the motion.
- **Motion passes (All in favour)**
- Luke motions to amend the Definitions of the Constitution by changing *“VP Communications” means the Vice President Communications of the Science Society Council* to *“VP Communications” means the Vice President of Communications of the Science Society Council*
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- Luke motions to amend the Definitions of the Constitution by changing “*VP External*” means the Vice President External of the Science Society Council; to “*VP External*” means the Vice President of External Affairs of the Science Society Council;
- Luke motions to amend the Definitions of the Constitution by changing “*VP Finance*” means the Vice President Finance of the Science Society Council; to “*VP Finance*” means the Vice President of Finance of the Science Society Council;
- Luke motions to amend the Definitions of the Constitution by changing “*VP Internal*” means the Vice President Internal of the Science Society Council to “*VP Internal*” means the Vice President of Internal Affairs of the Science Society Council
- Luke motions to amend the Definitions of the Constitution by changing “*VP Social*” means the Vice President Social of the Science Society Council to “*VP Social*” means the Vice President of Social Events of the Science Society Council
- Luke motions to amend the Definitions of the Constitution by changing “*VP Student Advocacy*” means the Vice President Student Advocacy of the Science Society Council. to “*VP Student Advocacy*” means the Vice President of Student Advocacy of the Science Society Council.
- Aya seconds the motion.
- **Motion Passes (All in favour).**
- Sara motions to amend Article 1 Section 3.2 of the Constitution from “Eligibility to be elected or appointed to the Council comprises of the following:
 - i. Must follow the above stated requirements for membership.
 - ii. Have paid the Science Society levy.” to Eligibility to be elected to the Council comprises of the following:
 - i. Must follow the above stated requirements for membership.
 - ii. Have paid the Science Society levy.”
- Sara motions to add Article 1 Section 3.3 of the Constitution stating “Eligibility to be appointed to the Council comprises of the following:
 - i. Must be a full-time or part-time undergraduate student at the University of Windsor in the Faculty of Science (excluding Computer Science students).”
- Nellie seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to amend Article 2 Section 1.1 of the Constitution stating “The Elected Executive members of the University of Windsor Science Society Council shall be the following positions:
 - i. President
 - ii. Vice President of Internal Affairs
 - iii. Vice President of External Affairs
 - iv. Vice President of Communications
 - v. Vice President of Finance
 - vi. Vice President of Student Advocacy
 - vii. Vice President of Social Events

- Sara seconds the motion.
- **Motion Passes (All in favour).**
- Sara motions to amend Article 2 Section 1.3 of the Constitution stating "The Elected Executives shall be elected following the procedure outlined in Article 3, Section 1 of the Constitution during an election in the month of February.
- Luke seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to amend Article 2 Section 1.4 of the Constitution stating "The term of office for Elected Executives shall be from May 1 to April 30 of the following year."
- Sara seconds the motion.
- **Motion passes (all in favour).**
- Sara motions to add Article 2 Section 1.5 of the Constitution stating "The Appointed Executive members of the University of Windsor Science Society Council shall be the following positions:
 - i. Chief Administrative Officer
 - ii. Chief Returning Officer"
- Luke seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to add Article 2 Section 1.6 of the Constitution stating " The hiring process for the Chief Administrative Officer and Chief Returning Officer shall follow the procedure outlined in Article 7, Section 1 and Article 7, Section 2 in the Policy Manual, respectively."
- Aya seconds the motion.
- **Motion passes (All in favour).**
- Sara motions to add Article 2 Section 1.7 of the Constitution stating "All responsibilities of the Executives are outlined in Article 2 of the Policy Manual"
- Luke seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to amend Article 2 Section 2.1 of the Constitution to "The elected representatives and voting members of the University of Windsor Science Society Council shall be as follows: Five (5) first (1st) year representatives, three (3) second (2nd) year representatives and departmental representatives, as per the numbers in Article 2, Section 2.2 of the Constitution."
- Sara seconds the motion
- **Motion passes (all in favour)**
- Sara motions to amend Article 2 Section 2.2 of the Constitution to "The number of departmental representatives is determined by the number of students in their respective department, as per the following numbers:
 - i. 1-150 students in department: 1 representative
 - ii. 151-300 students in department: 2 representatives
 - iii. 301-450 students in department: 3 representatives
 - iv. 451+ students in department: 4 representatives"
- Luke seconds the motion
- **Motion passes (all in favour)**
- Luke motions to amend Article 2 Section 2.3 of the Constitution to The following are departments and programs in the Faculty of Science that are represented on the Council:

- i. Biomedical Sciences
- ii. Chemistry and Biochemistry
- iii. Earth and Environmental Studies or Sciences
- iv. Economics
- v. Forensic Sciences
- vi. General Science
- vii. Integrative Biology
- viii. Interdisciplinary Arts and Sciences
- ix. Mathematics and Statistics
- x. Physics”

- Sara seconds the motion

- **Motion passes (all in favour)**

- Sara motions to amend Article 2 Section 2.6 of the Constitution to “The Year and Departmental Representatives shall be elected following the procedure outlined in Article 3, Section 1 of the Constitution. The term of office for representatives shall be from May 1st to April 30th of the following year, with the exception of First Year Representatives.”

- Luke seconds the motion.

- Motion passes (all in favor).

- Luke motions to amend Article 2 Section 3.1 of the Constitution to “The ex-officios of the Society are non-voting members. They include the following:

- i. UWSA Science Representatives
- ii. Departmental Club Presidents or a respective proxy from departmental clubs”

- Sara seconds the motion

- **Motion passes (all in favour).**

- Sara motions to amend Article 2 Section 4 of the Constitution to “The coordinators of the council shall be:

- i. Academic Coordinator
- ii. Communications Coordinator
- iii. Logistics Coordinator
- iv. Marketing Coordinator
- v. Merchandising Coordinator
- vi. MySci Coordinator
- vii. Sponsorship Coordinator
- viii. Volunteer Coordinator
- ix. Events Coordinator
- x. Website Coordinator”

- Luke seconds the motion.
- **Motion passes (all in favour).**
- Luke motions to amend Article 2 Section 4.5 of the Constitution to “Coordinators are not required to hold office hours or attend monthly council meetings. They are only responsible for the duties in which they have been hired to do as outlined in the University of Windsor Science Society Policy Manual Article 5.”
- Aya seconds the motion.
- **Motion passes (all in favour).**
- Sara motions to amend Article 2 Section 4.6 of the Constitution to “The term of office for Coordinator shall be from June 1st to April 30th of the following year.”
- Luke seconds the motion.
- **Motion passes (all in favour).**
- Luke motions to amend Article 2 Section 4.7 of the Constitution to “The hiring process shall follow the procedure outlined in Article 7, Section 3 of the Policy Manual.”
- Sara seconds the motion.
- **Motion passes (all in favour).**
- Luke motions to amend Article 3 Section 1.3 of the Constitution to “It is the responsibility of the Society to ensure that all constituents are aware of the election at least one week prior to the nomination period through social forums including, but not limited to, those referred to in Article 9 Section 3.1 of the Policy Manual”.
- Sara seconds the motion
- **Motion passes (all in favour).**
- Sara motions to amend Article 3 Section 1.5 of the Constitution to “The All Candidates Meeting must take place the week day following the close of nominations”
- Luke seconds the motion
- **Motion passes (all in favour).**
- Luke motions to amend Article 3 Section 1.9 of the Constitution to “Any member of the Science Society may run for a position on Council, as stipulated by Article 1, Section 3”.
- Nikko motions to amend Article 3 Section 1.10 of the Constitution to “All positions shall be held for one Council Year, with the exception of representatives elected in a by-election, in which case the position would be held for the remainder of the current Council Year”.
- Sara seconds the motion
- **Motion passes (All in favour).**
- Nikko motions to amend Article 3 Section 1.11 of the Constitution to “The existing Council must ratify the results of the elections at the next Council meeting with the exception of pending investigations, or other extenuating circumstances”.
- Sara motions to amend Article 3 Section 1.12 of the Constitution to “The Executive positions shall be contested in a February Election, the Department Representatives and Second Year Representatives shall be contested in a March Election, and all other positions shall be contested in a by-election held in the Fall of the current Council Year”.
- Luke seconds the motion
- **Motion passes (all in favour).**
- Luke motions to amend Article 3 Section 1.13 of the Constitution to “All campaign rules must follow Article 9 of the Policy Manual”.
- Sara seconds the motion
- **Motion passes (all in favour).**

- Sara motions to amend Article 3 Section 2.1 of the Constitution to “In the event that an Elected Executive position, excluding the President, is not filled or becomes vacant at any time, the Council may elect, through an internal anonymous election, someone within Council to temporarily fulfill the position until the position can be filled in the next election.”
- Luke seconds the motion.
- **Motion passes (All in favour).**
- Luke motions to amend Article 3 Section 2.3 of the Constitution to “In the event that the CAO or CRO position is not filled or becomes vacant at any time, the procedures outlined in Article 7 Section 1 or Article 7 Section 2 of the Policy Manual are followed to fill the respective position.”
- Sara seconds the motion
- **Motion passes (all in favour).**
- Sara motions to amend Article 3 Section 2.4 of the Constitution to “In the event that a year representative is not filled or becomes vacant at any time, the position remains vacant until a member from Science Society is elected into office through a by-election.”
- Luke seconds the motion.
- **Motion passes (all in favour).**
- Sara motions to amend Article 3 Section 2.5 of the Constitution “In the event that a departmental representative position becomes vacant at any time, the position remains vacant until a member from Science Society in that specific department is elected into office through a by-election.”
- Luke seconds the motion.
- **Motion passes (all in favour).**
- Luke motions to amend Article 3 Section 2.7 of the Constitution to “In the event that a coordinator position is not filled or becomes vacant at any time, an offer shall be extended to the highest ranking, unappointed candidate for the specific coordinator position. In the case that the position is still not filled, the hiring process outlined in Article 7 Section 3 of the Policy Manual shall be repeated.”
- Sara seconds the motion
- **Motion passes (all in favour).**
- Sara motions to amend Article 4 Section 1.1 of the Constitution to “Shall be held at the final Council meeting of each Council Year.
- Luke seconds the motion
- **Motion passes (all in favour).**

- Luke motions to amend Article 4 Section 1.4 of the Constitution to “Members outside of the current Council who would like to present a motion must present their motion to the Council at the meeting prior to the AGM”.
- Sara seconds the motion.
- **Motion passes (all in favour).**
- Sara motions to amend Article 4 Section 1.5 of the Constitution to “Quorum shall be defined as at least three percent (3%) of the members of the Science Society. A simple majority is required for a motion to pass.”
- Luke seconds the motion.
- **Motion passes (all in favour).**
- Luke motions to amend Article 5 Section 1.1 of the Constitution to “The Discipline for Failure to Attend is as follows: Members who do not attend meetings, mandatory events listed in Article 5, Section 3 of the Constitution and/or office hours will be awarded points in accordance with the following attendance formula:
 - i. Missed Meeting, no regrets (1.0)
 - ii. Missed Meeting, regrets (0.5)
 - iii. Leaving before Adjournment, no regrets (0.5)
 - iv. Missed Office Hour, no regrets (1.0)
 - v. Missed Office Hour, regrets (0.5)
 - vi. Missed Committee Meeting, no regrets (1.0)
 - vii. Missed Committee Meeting, regrets (0.5)
 - viii. Missed Emergency Meeting, no regrets (0.5)
 - ix. Missed Mandatory Event, no regrets (1.0)
 - x. Missed Mandatory Event, regrets (0.5)”
- Victoria seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 5 Section 2.1 of the Constitution to “Written regrets or regrets via e-mail are acceptable at the discretion of the Executives”
- Luke seconds the motion
- **Motion passes (all in favour)**
- Nikko motions to amend Article 5 Section 2.3 of the Constitution to “Absenteeism due to night class is subject to the President’s approval as meeting times are set in the previous academic semester. Members should plan their schedules accordingly”.
- Sara seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 5 Section 2.5 of the Constitution to “Regrets shall be recorded and filed by the CAO”.
- Luke seconds the motion.
- **Motion passes (all in favour)**
- Luke motions to amend Article 5 Section 3.1 of the Constitution to “The following are considered mandatory events, and must be attended by ALL elected Science Society Representatives. Failure to do so will result in points being awarded to that individual. They are:
 - i. I Love Science Day (Welcome Week BBQ)

- ii. One Additional Welcome Week Event of their choosing.
 - iii. Meet the Prof Night
 - iv. One Additional Frost Week Event of their choosing.
 - v. Speaker Series Event
 - vi. Charity Ball
 - vii. Respective committee events”
- Sara seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 5 Section 4.5 of the Constitution to “If a member of council accumulates 4.0 points and their dismissal is not approved by Council, the President shall post a motion for the member's dismissal at every additional 1.0 point the individual receives.”
- Luke seconds the motion.
- **Motion passes (all in favour)**
- Luke motions to amend Article 5 Section 4.7 of the Constitution to “Failure to fulfill your responsibilities on Council, as determined by the Executives through a vote where majority rules, will result in obtaining 2 points for that semester.”
- Sara seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 6 Section 1.1 of the Constitution to “The authorized signing authorities shall be the following three positions:
 - i. President
 - ii. Vice President of Finance
 - iii. Vice President of Internal Affairs”
- Luke seconds the motion.
- **Motion passes (all in favour) .**
- Luke motions to amend Article 7 Section 1 of the Constitution to “The official logo of the Society shall only be used on merchandise and documents produced by the Society or organizations ratified with the Society.”
- Sara seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 8 Section 1 of the Constitution to “All Science Society members may propose amendments.”
- Luke seconds the motion.
- **Motion passes (all in favour)**
- Sara motions to amend Article 8 Section 3 of the Constitution to “Amendments shall only be approved with at least two-thirds of quorum.”
- Luke seconds the motion.
- **Motion passes (all in favour)**
- Luke motions to amend Article 6 Section 2.2 of the Constitution to “The fiscal year shall be defined as May 1 to April 30 of the following year.”
- Sara seconds the motion.
- **Motion passes (all in favour)**

6.3 Policy Manual Suggestions

- Academic Coordinator Article 5 Section 1: “The Academic Coordinator shall:
5.1.1 Report to the VP Internal.
5.1.2 Work with the Academic Committee in the planning and execution of Academic Events. This includes but is not limited to:
 - i. Panel nights
 - ii. Networking sessions
 - iii. Post-undergraduate and research information sessions
 - iv. Skill building events”
- VP of Student Advocacy Article 2 Section 6.2: “Be responsible for the advocacy of all cultures, races, disabilities and identities in an effort to improve the student body’s understanding and awareness of diverse needs and perspectives. This may include, but is not limited to:
 - i. Communicating with related student groups to promote an inclusive and respectful environment for the student body.”
- Article 5: Change “One person shall occupy each position.” to “One person shall occupy each position with the exception of Marketing Coordinator, which will be filled by two people.”
 - 5.5 The Marketing Coordinators shall assume the same responsibilities.

6.4 Speaker Series Debrief

- Sara: Thank you to everyone who did come to the event. Everyone liked the event, and the speaker was inspiring.
- 7 of our 22 representatives did not send in regrets, and or sent in late regrets. If you have a reason as to why you couldn’t come, please let me know. Otherwise, we do not ask much of you guys so we do expect that you show up to the event. Please show up unless you have a valid reason as to why you couldn’t come up.
- Maria: Longer question period would have been great.

6.5 Blood Club Interclub Competition Update

- Aiden: We are running an interclub competition: There is a lot of potential for blood donations and it would be awesome to see you guys there! If we win the competition we can use the reward for our charity.
- MoeMoe: We are all signed up for it, right? Do we just go and say what club we are in?
- Aiden: You go there, and tell them you’re from University of Windsor science society. If you’re part of multiple clubs, don’t be afraid to go donate, it can count for multiple clubs.
- Nellie: Is science society only the 40 of us, or can someone go on our behalf and donate blood?
- Aiden: Anyone can go and donate blood while representing science society.
- Mihir: If you tag yourself on instagram you get an extra tallie, is that true?
- Aiden: I can message Maddison and get an answer from her.
- Josh: Is there another way for us to participate?
- Aiden: Consider maybe getting swapped for stem cells. I don’t know if that is a part of our competition, but you can try convincing a loved one to donate.
- Aya: Ways for people to contribute: Did we find a way for the can drive to be a part of this competition?
- Sara: They never replied to us, therefore I lost track of that.

- Aiden: I will message Maddison about that as well.
- Nellie: Maybe we can make a graphic on how to participate, and the different types of blood.
- Aya: A cute way of getting out the word is by doing an instagram takeover while we are donating blood.
- Maria: The number of views decreases with more posts. Therefore, we try to keep things short and sweet. I prefer pre-recorded takeovers so that way we can add captions.

6.6 Friends of MSF Jeopardy Night Interest

- Aiden: MSF is holding jeopardy night, and they are looking to award some of the money raised to the winners. We can set up a team for that, and allocate the prize towards the charity.

6.7 Charity Raffle Updates + Pi day

- Nellie: I wanted to remind everyone that Charity Raffle is live. Thank you to my committee, and Maria's Committee for the website and graphics. Everybody on council has to sell 5 tickets minimum, each additional ticket will be one entry into the grand prize. Ticket sales will end on the 26th.
- We are grading the awards ceremony.
- Aya: The awards went live today. The awards we have few from last year, and we brought back the GA awards. We got new awards this year.
- Pi Day: It will be held in Italia Bakery on March the 13th. We will purchase a couple of pies and any science student can go in there and get a free piece of pie.
- MoeMoe: We should live stream from zoom to youtube automatically for the prizes. We could also upload the video if it is of interest to us.
- Nellie: Yes if someone cannot make it, it would be of their interest to have the video up.